

The Learner Journey (Full/Time courses)



Call us for a prospectus or download one from the website
Attend one of our Open Days or School Careers Events or call in



Read the prospectus and choose a course that interests you
Discuss your choice with your teacher, careers advisor, parents, friends and the IAG team at college



Complete an online Application Form
Visit our website www.gyc.ac.uk or www.helpyouchoose.org
Or phone for a paper application 01493 - 655261, or visit the college.
College application forms are acknowledged within 2 working days upon receipt



Interview Call / Letter
You will be contacted to arrange and agree an interview date and time; you will then receive a letter of confirmation



Attend Interview
Upon a successful interview, you will be verbally offered a conditional or unconditional place on the course, followed by written confirmation



Offer Letter
You **MUST** complete and return the offer letter accepting or declining your place



Enrolment Letter & Start Date
Upon confirming your place, you will be advised of a date and time to attend an enrolment and assessment day, followed by a start date



Enrolment Day
You will attend enrolment day with other learners on your course and will complete an initial assessment to ensure that you are on the right course at an appropriate level



Induction to College – Your First Week
All learners receive a comprehensive introduction from various teams ensuring you have all the information needed to get you started. You will also complete a diagnostic assessment in English, Maths and ICT with the functional skills tutors to support your coursework



The First Six Weeks
You will receive a timetable and assessment planner so that you know where your lessons are and your assessment dates; after 3 weeks tutors will review and confirm that this course is the right one for you



Review Week
Every six weeks throughout the year you will have a chance to review your work on the course with your tutor and update targets on your Personal Learning Plan



Progression
Towards the end of your course your tutors and careers advisor will discuss your progression opportunities with you including preparation for employment.