

Boost Your CV and Job-Hunting With A Course

Stuck in a rut at work?

Looking for a new direction but don't know where to start?

If you're unemployed and looking for work or thinking of changing jobs, sometimes all it takes is a new qualification or training to make all the difference.

A wide range of free courses, skills, training and qualifications are delivered part-time on Great Yarmouth College's Southtown campus aimed at people aged 19 and over.

You can sign up right now for training and qualifications in a broad spectrum of vocational skills to boost your employability.

New for 2012 is a qualification to help anyone looking for seasonal work in the busy Norfolk holiday industry.

A level one Introduction to the Hospitality Industry is a four-week course delivering a variety of skills to offer employers in the catering and hotel industry.

You'll leave with new skills ready to apply for summer jobs to start at Easter.

There is also a free level 2 qualification in Customer Service, which will help to prepare you to work in a wide range of customer facing industries, including hotels, restaurants, tourism, leisure and health, and is available if you are employed or unemployed.

Also running are BTEC level One in business administration and VRQ level One certificates in hairdressing and beauty therapy as well as qualifications in Computing and IT.

Financial support is available for learners aged 19-plus towards any specialist equipment or protective clothing they need for training and courses.

Director of Student Services Peter Thompson said: "Learners over 19 often don't realise that there is support available. Anyone interested in a course that needs specialist clothing or equipment and is put off applying for the course because of a fear of a cost should speak to our advisors to see what is available."

And once you're enrolled on to a course, our student advisers can help in a range of services including one-to-one careers guidance, advice on applications for higher education, job search skills and information on fees and grants.

For anyone thinking of working with children or in the care sector, an entry level 3 combined course in childcare and health and social care is running.

Taster sessions are also on offer for a wide range of vocational areas from bricklaying to catering.

In the arts there are level one courses in photography, art and design, graphic design, podcasting and music technology.

For anyone looking to brush up their English and number skills and gain qualifications to improve their CVs, day and evening courses in adult literacy and numeracy run twice a week.

Kim Harrison, Learning Manager for Skills for Life, said the classes of no more than 12 learners increasingly attracted people who had been made redundant after many years with the same company.

“They have been with the same company for years – often from school. If they had left school with no or few qualifications they and suddenly find themselves needing new qualifications to find new jobs and that’s how we can help.”

Also running are ESOL courses for people wanting to learn English to help them find work.

The College will be hosting a Job Club which will offer a wide range of employability skills courses to include:

- Job application skills
- Interview skills
- Presenting yourself for work skills.

For a chat with an information advisor to find out more about what’s available call 01493 419290.